

State of Palestine

Association of Palestinian
Local Authorities



الاتحاد الفلسطيني للهيئات المحلية
Association of Palestinian Local Authorities

دولة فلسطين

الاتحاد الفلسطيني
للهيئات المحلية

REQUEST FOR PRICE OFFER

Auditing Services: For the fiscal year 2023.

REFERENCE CODE: APLA/RFPO/2023-15

Date: 20/11/2023

1. CONTACT PERSON AT APLA	
NAME:	Reem Jaas
FUNCTION:	Financial and Administrative Manager
ADRESS:	2 nd floor, Safad Bld., 10 Jabra Al Anqar str., Al Masyoun, Ramallah, Palestine
TEL. & FAX.:	+972 2 2960712 & +972 2 2960713
Mobile:	+972 599 55 29 15
E-MAIL:	r.jaas@apla.ps
2. OBJECTIVE OF THE REQUEST	
APLA's background:	
<p>The Association of Palestinian Local Authorities (APLA) founded in 1997, APLA is an independent organization mandated to represent and lobby for the collective interests of Local Government Units (LGUs) by supporting capacity building among local governments, facilitating exchange of knowledge and best practices, and serving as vehicle for dialogue between the central government and LGUs. APLA is a semi-governmental nonprofit association that forms a comprehensive framework, which holds all the Palestinian local authorities and works for and with them, to provide better services for the Palestinian citizen by defending their rights, and representing them on all levels nationally, regionally, and internationally.</p>	
<p>APLA is looking for an Auditing firm to express its professional opinion for the fiscal year 2023, starting 1st Jan, 2023 & ending in 31st Dec, 2023.</p>	
Main Objectives and Scope of Audit:	
<p>The primary objective of the audit engagement is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement. Whether due to a fraud or error, and to issue an auditor's report that includes their opinion.</p>	
<p>Auditor must provide the following:</p>	
<ol style="list-style-type: none">Financial Statement Audit: We require a comprehensive audit of our financial statements, including but not limited to the balance sheet, income statement, statement of cash flows, and notes to the financial statements. The audit should ensure the accuracy, completeness, and fairness of our financial reporting.Compliance Audit: The audit firm must conduct a compliance audit to assess our adherence to relevant regulatory requirements and standards.	





3. **Performance Audit:** In addition to financial statement audits, we need a performance audit to evaluate the efficiency and effectiveness of our operations.
4. **Internal Control Assessment:** The audit involves an evaluation of the internal controls in place within an organization. Internal controls encompass the policies, procedures, and mechanisms designed to safeguard assets, ensure the accuracy of financial reporting, and comply with laws and regulations.

3. **Deliverables**

Auditors should deliver:

1. **Audit Report**, should be delivered in both English & Arabic Language.

2. **Management Letter**, which should report any significant accounting and control issues arising from the audit.

4. **Time frame:** Final auditing report with Management letter should be delivered by the first week of April, 2024.

5. **Technical Requirements: The audit firm shall submit the following:**

1. Company/Audit Firm Profile.
2. Registration Certificate
3. Deduct at source certificate.
4. Workplan.
5. Financial Offer

6. **Other Conditions:**

- Price offer should be in USD currency including VAT.
- There will be NO extra compensation for any extra efforts than the demanded ones.
- All submitted documents should be signed by the applicant.
- The gross amount shall be subject to any further deductions according to Palestinian Law and the company hereby irrevocably authorizes APLA to deduct any such taxes and remit same to the relevant authorities.

APLA invites you to submit financial offer, Auditing work plan and the company profile based on the above criteria, requested documents shall be sent in sealed envelope to Reem Jaas to the address mentioned above, no later than 5th Dec, 2023.

Abdallah Anati

APLA's Executive Director

